

V-A. SPECIAL CONDITIONS OF GRANT OF ADVANCES FOR PURCHASE OF TABLE FAN

Rule 38-A. Powers of sanction.- A Head of Office may sanction an advance to a Class IV Government servant for the purchase of a table fan.

EXPLANATION. -In industrial establishments, Government servants drawing pay in a scale, the maximum of which does not exceed rupees two hundred and ninety will be eligible for the advance. In such establishments, the authority competent to sanction the advance will be "Heads of Industrial Establishments".

GOVERNMENT OF INDIA'S DECISION

Powers may be delegated to Gazetted Officers subordinate to the Head of Office.- A Gazetted Officer, subordinate to the Head of Office or Head of Industrial Establishment, as the case may be, may specifically be delegated powers to sanction advances for purchase of a table fan. Head of Office/Industrial Establishment shall, however, continue to be responsible for the correctness, regularity and propriety of the decisions taken, as also about the recovery of advance by the Gazetted Officer so authorized.

[G.I., M.F., File No. F. 23 (1)-E. II (A)/76.]

Rule 38- B. Conditions of eligibility.-An advance under rules in this section may be granted to a Government servant who is living in a house which is provided with electricity and has a plug point and who does not already have a fan in the house.

NOTE.-The advance should not be granted to a Government servant who is under suspension.

Rule 38-C. A second advance shall not ordinarily be granted to a Government servant within 10 years of the grant of the previous advance.

NOTE.-An entry about the grant of fan advance should be kept in the Service Book of the official concerned so as to enable the sanctioning authority to ensure that this condition is satisfied.

Rule 38 -D. Amount of Advance.-The amount of advance which may be granted to a Government servant shall not exceed Rs. 1,000 (Rupees one thousand) or the anticipated price of the table fan, whichever is less.

NOTE.-If the actual price paid is less than the advance taken, the balance should forthwith be refunded to Government.

GOVERNMENT OF INDIA'S DECISIONS

(1) **Form of application.**-Applications for advance for the purchase of a table fan should be submitted in Form VI-A of the Compendium.

(2) **Conditions to be fulfilled after advance is taken.**-A Government servant, who draws an advance under rules in this section, should within one month from the date on which he draws the advance, furnish a certificate, giving full particulars of the fan purchased with advance, and the cash receipt obtained for the amount actually paid for it. A Department of the Central Government, an Administrator or Head of Department may, in an exceptional case, extend the period of one month up to two months. If the fan is not purchased within the stipulated period, the full amount of the advance drawn, with interest thereon, must be forthwith refunded to Government. This condition should always be mentioned in the letters sanctioning such advances.

[G.I., M.F., O.M. No. F. 19 (2)-E. II (A)/63, dated the 9th June, 1964.]

(3) **Table fan to be considered Government property till advance with interest is repaid.**- The table fan purchased with the advance will be considered as the property of Government till the advance with interest accrued thereon has been fully repaid. A provision to this effect should be included in the letter sanctioning the advance.

[G.I., M.F., O.M. No. F. 16 (15)-E. II (A)/64, dated the 4th December, 1964.]

Rule 38-E. Recovery of advance.-The amount of advance granted to a Government servant shall be recovered from him in such number of equal monthly installments as he may elect, but such number shall not be more than ten.

NOTE.-The recovery of the amount of advance shall commence with the first issue of pay after the advance is drawn.

Rule 38-F. Recovery of Interest.-The amount of interest on the advance granted under the rules in this section shall be calculated and charged at the rates fixed for cycle advance by the Government from time to time and recovered in the manner prescribed in Rules 25 and 26.