## No.22013/1/2001-Estt(D) Government of India Ministry of Personnel, Public Grievance and Pensions (Department of Personnel and Training)

New Delhi-110001 \*\*\* April 18, 2001

## OFFICE MEMORANDUM

Subject:-Adjournment of the Departmental Promotion Committee meetings due to lack of quorum - advice regarding -

It has been reported by the Union Public Service Commission (UPSC) that in the case of Departmental Promotion Committee(DPC) meetings convened by the Commission, with due intimation in advance to the concerned quarters, the Departmental DPC Members absent themselves from DPC meetings without prior notice or with eleventh hour intimation in many cases. In some such cases, the UPSC is, as such, left with no option but to adjourn the DPC meetings for want of necessary quorum for the purpose.

- 2. As promotions take effect only from a prospective date, any adjournment of the DPC meetings is not in the interest of employees. Such adjournments also result in disturbance in the time-schedule specified in the Model Calendar for DPCs prescribed vide the Department of Personnel and Training Office Memorandum No.22011/9/98-Estt(D) dated September 8, 1998 for holding regular DPC meetings in advance.
- 3. All Ministries/Departments are, therefore, advised to ensure participation of the Departmental DPC Members in the DPC meetings convened by the Commission (if necessary, by re-scheduling their work priorities and engagements) so that no DPC meetings are adjourned for want of quorum resulting in disturbance in the prescribed time-schedule as per the Model Calendar for DPCs, delay in promotions and dislocation of the work of the Commission.

( K.K. JHA )
DIRECTOR(Establishment)

To:-

All Ministries/Departments of the Government of India

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