

No.12035/4/2015-Pol.II
Government of India
Ministry of Housing and Urban Affairs
Directorate of Estates
Policy-II Section

Nirman Bhawan
New Delhi-110108

Dated the 15.6.2018

Office Order

Reference is invited to the O.M of even Number dated 10.4.2018 of Directorate of Estates regarding retention of General Pool Residential Accommodation by Central Government Civilian Employees (including CAPF employees), Officers of All India Services posted in Non-family stations and to clarify that following points shall be taken in care before giving such concessional retentions: -

i. **Employees transferred before 19.6.2017**

Retention shall be given for entire period of transfer or till 30.6.2018 whichever is earlier, at the first instance. After that, retention shall be given till the date of completion of their period of transfer or 3 years (i.e 18.6.2020) whichever is earlier.

ii. **Employees transferred on or after 19.6.2017**

Retention shall be given for a maximum period of 3 years from the date of transfer or till 30.6.2021, whichever is earlier.

2. Such retention shall be given on following general conditions: -

a. Such retention shall be given only on online request of the allottee duly forwarded by their administrative authority and on production of half yearly bonafide certificate.

b. In any case retention shall not be granted beyond 30.6.2021.

c. The retention is to be granted on existing terms and conditions.

d. Such concessional retention shall be subject to the clearance of outstanding dues, if any.

3. It is requested to all concerned officers to strictly adhere to these instructions.


(Swarnali Banerjee)
Deputy Director of Estates(Policy)
Phone No.23062505

To: -

All Officers of Directorate of Estates

Copy for information to: -

1. Director of Estates
2. Director of Estates-II